

**REAL ESTATE CONTRACTUAL FORMS ADVISORY COUNCIL  
MEETING MINUTES  
DECEMBER 7, 2016**

**PRESENT:** Casey Clickner (*was excused from the meeting at 1:51 p.m.*), Debra Conrad; John Drzewiecki, Richard Marino, Kim Moermond, Jonathan Sayas, Michael Sewell, Gary Tritz, Thomas Weber, Pamela Widen

**EXCUSED:** Joseph Busch, Michael Gordon, Kitty Jedwabny, Cori Lamont, Richard Petershack

**STAFF:** Brittany Lewin, Executive Director; Nilajah Hardin, Bureau Assistant

**CALL TO ORDER**

Gary Tritz called the meeting to order at 9:40 a.m. A quorum of ten (10) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Debra Conrad moved, seconded by Casey Clickner, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** John Drzewiecki moved, seconded by Thomas Weber, to approve the minutes of September 15, 2016 as published. Motion carried unanimously.

*Casey Clickner was excused from the meeting at 1:51 p.m.*

**ADJOURNMENT**

**MOTION:** John Drzewiecki moved, seconded by Thomas Weber, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:56 p.m.